

LOD Action Plan 2007-2008 (191107)

The Sustainable Operations Targets launched on 12th June 2006 by the Prime Minister included a mandate that accepted elements from the Sustainable Procurement Task Force National Action Plan would be included within the new targets.

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
Climate Change & Energy	001	Carbon Emissions from Offices	<ul style="list-style-type: none"> Reverse the current upward trend in carbon emissions by April 2007 Reduce carbon emissions by 12.5% by 2010-11, relative to 1999/2000 levels Reduce carbon emissions by 30% by 2020, relative to 1999/2000 levels. 	001.01	Continue the move to Renewable energy. Continue to liaise with all current contractors/suppliers to indicate need to have renewable energy supplied. Members to give updates at quarterly meetings and report in SOGE 06/07 and 07/08
				001.02	Consider the potential benefits to be implemented from the Carbon Trust Survey report (of 3 CPS buildings) across the whole of the LOD. To record take up of reports recommendations and report position by Next meeting Jan 08.
				001.03	All new office equipment to meet Government Approved Environmental Standards (Defra Quick Wins). Each member to report their position at regular meetings and in SOGE 07/08

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
				001.04	Ensure CHP is considered when refurbishing plant, also the use of wind turbines. All business cases to include this consideration. Any Business cases where CHP etc installed to be reported at regular meetings
				001.05	
Climate Change & Energy	002	Carbon Emissions from Road Vehicles	Reduce carbon emissions from road vehicles used for Government administrative operations by 15% by 2010/11, relative to 2005/2006 levels.	002.01	
				002.02	
Climate Change & Energy	003	Carbon Neutral	<ul style="list-style-type: none"> Central Government's office estate to be carbon neutral by 2012. 	003.01	Consider extending to include rail travel by 31 March 2008.
				003.02	Support any Central Schemes for offsetting as they become available.
Climate Change & Energy	004	Energy Efficiency	<ul style="list-style-type: none"> Departments to increase their energy efficiency per m² by 15% by 2010, relative to 1999/2000 levels. Departments to increase their energy efficiency per m² by 30% by 2020, relative to 1999/2000 levels. 	004.01	Raise energy efficiency awareness across the LOD by publishing articles in in-house publications as appropriate, communicating with office managers, reducing temperature settings and operating times of both heating and air conditioning plant.(see above Carbon Trust Reports)
				004.02	Use the Staff Survey results to increase awareness

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
Consumption & Production	005	Waste Arisings	<ul style="list-style-type: none"> • Departments to reduce their waste arisings by 5% by 2010, relative to 2004/2005 levels • Departments to reduce their waste arisings by 25% by 2020, relative to 2004/2005 levels 	005.01	Establish Waste arising figures for the period 2004/05 or at least as close to period as possible to establish baseline data by 31 March 2008
Consumption & Production	006	Recycling	<ul style="list-style-type: none"> • Departments to increase their recycling figures to 40% of their waste arisings by 2010 • Departments to increase their recycling figures to 75% of their waste arisings by 2020. 	006.01	Establish what % can be recycled from above Waste data.
Natural Resource Protection	007	Biodiversity	<ul style="list-style-type: none"> • Departments to meet or exceed the aim of having 95% of Sites of Special Scientific Interest (SSSI's) in sole ownership or control in target condition by 2010. 	007.01	Not applicable to all areas of the LOD but ensure individual Estate strategy has the facility to encapsulate biodiversity issues by 31 March 2008.
Natural Resource Protection	008	Water Consumption	<ul style="list-style-type: none"> • Reduce water consumption by 25% on the office and 	008.01	Establish baseline water data for period 04/05 or at least as close to period as possible by 31 March 2008

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
			<p>non-office estate by 2020, relative to 2004/2005 levels.</p> <ul style="list-style-type: none"> Reduce water consumption to an average of 3m³ per person/year for all new office builds or major office refurbishments. 	008.02	Ensure water consumption is reduced to an average of 3m ³ per person/year for all new office builds or major office refurbishments by using best available practices. Estate Strategy and Business case template to be amended to include this requirement by 30 June 2007.
Sustainable Procurement	009	Leadership and Accountability	<ul style="list-style-type: none"> Perm Secretaries are accountable for their departments overall progress and for ensuring from 2007-08 onwards: Key Staff in their Departments have performance objectives and incentives that drive the implementation of this plan, linked to performance objectives for delivering efficiency savings? 		<p>Procurement Targets.009-013</p> <p>All LOD departments to review the Procurement targets and advise of individual or joint time table by Januarys SD Steering Group meeting.</p>

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
Sustainable Procurement	010	Budgeting and Accounting Practice	<ul style="list-style-type: none"> • Departments will review budgeting arrangements and performance frameworks to ensure barriers to choosing sustainable solutions are resolved. • Where Departments believe an upfront cost constraint prevents them from choosing the most suitable option, they may raise this with the treasury. 		

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
Sustainable Procurement	011	Building Capacity	<ul style="list-style-type: none"> • Departments to set out actions they are taking to ensure procurement practice helps to achieve their sustainable operations targets in their SDAPs. • Departments to make full use of the Task Force flexible framework where it improves procurement practice and delivery on other sustainable operations targets while OGC develops a new detailed procurement framework. 		
Sustainable Procurement	012	Raising Standards	<ul style="list-style-type: none"> • Departments/OGC to take action in respect of central government Contracts to meet updated and extended mandatory products standards. • New contracts will be required to meet these standards, • existing contracts will be updated as soon as is 		

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
			<p>practical;</p> <ul style="list-style-type: none"> • Steps will be taken to remove offers that fall below these standards from framework contracts within 12 months; • Departments will make use of pan-Government collaborative contracts in key areas to achieve compliance. • New government Contracts, where relevant will include appropriate requirements for suppliers and sub-contractors to provide contacts and services that comply with agreed mandatory standards and assist in the delivery of departmental sustainable operations targets. • From 1 April 2009 only timber and timber products originating either From independently verified legal 		

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
			and sustainable sources of from a licensed FLEGT partner will be demanded for use on the government Estate- appropriate documentation will be required to prove it. From 1 April 2015 only legal and sustainable timber will be demanded.		
Sustainable Procurement		Market Engagement and Capturing Innovation	<ul style="list-style-type: none"> OGC and Government departments will work together to strengthen their strategic engagement with key sectors to ensure key suppliers have plans in place to lower their carbon footprint and that of their supply-chains. 		
Government Mandate	014	Carbon Trust Carbon Management Programme	<ul style="list-style-type: none"> Departments to adopt the Carbon Trust's Carbon Management Programme 	014.01	CPS to adopt the CT Carbon Management Programme and update the LOD quarterly on their application.

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
Government Mandate	015	BREEAM	<ul style="list-style-type: none"> The application of BRE's Environmental Assessment Method (BREEAM) excellent standards or equivalent, to all new builds/ major refurbishments 	015.01	To have systems in place that consider and apply (where appropriate) the BREEAM Scheme.
Government Mandate	016	Sustainable Procurement Task Force National Action Plan	<ul style="list-style-type: none"> Accepted elements from the Sustainable Procurement Task Force National Action Plan 	016.01	See above actions.
Government Mandate	017	OGC's Property Benchmarking Scheme	<ul style="list-style-type: none"> OGC's Property Benchmarking Scheme 	017.01	CPS is part of the pilot Scheme. All Departments to join scheme when it becomes mandatory next year
Government Mandate	018	Accredited certified environmental management system	<ul style="list-style-type: none"> Departments to work towards an accredited certified environmental management system (EMS) i.e. ISO 14001 or EMAS25. 	018.01	CPS to develop generic template by 31 January 2008 and other LODs to implement as appropriate.
Government Mandate	019	Core Data	<ul style="list-style-type: none"> Data collection and reporting – identification of core data to be reported against the new targets 	019.01	To review and establish core data requirements for the Sustainable Operations targets and report as required.

Priority Area	Ref		Targets	LOD Action Ref	LOD Action
Government Mandate	020	volunteering in the community	<ul style="list-style-type: none"> All Departments to encourage staff to take an active role in volunteering in the community 	020.01	Report at 31 March 2008 how many staff are taking an active role in volunteering in the community. To consider how to improve this figure once established
Government Mandate	021	sustainability appraisals	<ul style="list-style-type: none"> All Departments to conduct sustainability appraisals of office relocations. 	021.01	Put procedures in place for the use of sustainability appraisals on office relocations once guidance received from DEFRA/SDC.
Government Mandate	022	electricity renewables	<ul style="list-style-type: none"> Departments to source at least 10% of electricity from renewables (31 March 2008) 		See above.
Government Mandate	023	Combined Heat and Power	<ul style="list-style-type: none"> Departments to source at least 15% of electricity from Combined Heat and Power (2010) 	023.01	Have procedures in place to consider CHP in all office refurbishments and boiler replacements as applicable if the replacement of plant is our responsibility by 31 March 2008.